

C5 DANCE STUDIO

Est 2003



www.c5dancestudio.com.au

HELLO THERE!



I'm Chanelle Woods owner and founder of C5 Dance Studio since 2003. For the past 20 years, my life has been dedicated to the studio & it's students. C5 has been honoured to have many of Australia's leading dancers, choreographers and Musical Theatre Performers enter our studios and teach and inspire our students. C5's vision is to stay up to date with the performing arts industry and the evolving styles and methods of teaching whilst maintaining the values of a traditional dance school where students respect their teachers, learn the value of correct training and working to achieve their goals, all whilst becoming a valued member of a community that is so much more than dance!

Much has changed over 20 years in business but what remains the same is my passion for creativity, the arts and entertainment, helping students find their confidence through the performing arts and providing a nurturing, fun and inspiring environment that allows our dancers to flourish and become the best dancers they wish to be. I take pride in the electric atmosphere our team bring to each class, and the extras and events we provide for our students throughout the year.

Cultivating and protecting our studio culture & quality is at the forefront of our next chapter whilst we continue to evolve as school. Our team feel blessed to have such wonderful students and families who support our values such as respect for all, kindness, developing good work ethics in our students and enjoying the process. Our team want to help all children improve at their own pace, to feel that they are a part of a community and a part of a creative vision that is truly unique with our carefully curated team of talented and passionate teachers leading the way.

I believe when we are surrounded by passionate, driven, positive like minded people magic can be created in a space of happiness and through a personal and collective desire that wants to achieve greatness.

Greatness can be a different goal for each family and dancer, maybe it is achieving a high level of dance ability, or creating wonderful moments in your weekly lessons that become your childhood memories, maybe you want to try a new activity and put your best effort into it for personal satisfaction or maybe it's being a part of a school that creates amazing end of year concerts! We are all here for different reasons but through respect, positivity and drive we can all achieve our goals together!

Chanelle
Founder, C5 Dance Studio

FRIDAY 23RD FEB - C5 STUDENTS BEACH MIXER

TIME- 4:00 - 6:00PM

WHERE - YARRA BAY

INFO - An afternoon to mix and mingle with fellow students and teachers. A great way to make new connections and be apart of our community. Email will be sent prior.

6TH - 11TH APRIL - OPEN WEEK

TIME - Normal class times

WHERE - Normal studios

INFO - Inviting parents to view our classes in action.

TUESDAY 14TH MAY - MOTHER'S DAY POP UP CLASS

TIME - 7:15 - 8:30pm

WHERE -C5 arrival at reception on Currie Ave

INFO - A free pop up class for the Mum's of C5! Email to come.

FRIDAY 31ST MAY - C5 FEST

TIME - 5:30 - 7:30pm

WHERE - TBC

INFO - A festival themed dance for the students of C5. More details to come

SUNDAY 25TH AUGUST - WINTER WONDERLAND ICESKATING

TIME - Aprox 2:00 - 4:00pm

WHERE - Mascot Iceskating

OCTOBER 25TH & 26TH - HALLOWEEN MOVIE NIGHT

TIME - Aprox 5:30 - 7:30pm

INFO - A Halloween themed movie night for the students of C5!

TUESDAY 26TH NOVEMBER - CONCERT TICKETS GO ON SALE

MONDAY 2ND DECEMBER - CONCERT STAGE REHEARSALS

TIME - K - Yr 3 3:45 - 6:15pm Yr 4 - 12 3:45 - 8:15pm

WHERE - The Wintle Theatre Souths Juniors

MONDAY 9TH & TUESDAY 10TH DECEMBER - CONCERTS

TIME - Student arrival between 5:00 - 6:00pm show 6:30 - 8:45pm

WHERE - The Wintle Theatre Souths Juniors

IMPORTANT DATES



2024 ANNUAL CONCERT

We love creating and producing concerts at C5, it is a 12 month process from concept to stage and it truly is a collaborative effort from all to make our concerts possible. We love seeing our students work as a team in the class room, giving their all and then shining on stage. At C5 we hold two identical concerts so families are not limited to two tickets. It is compulsory for all students to attend both concerts. Please see our concert t's & c'f for more details.

CONCERT COMPULSORY DATES

- ✓ Concert Dates: 9th & 10th Dec
- ✓ Stage Rehearsal: 2nd Dec

CONCERT PRODUCTION FEE \$80 PER FAMILY

THE PRODUCTION FEE INCLUDES, ALL ADDITIONAL CONCERT REHEARSALS, DIGITAL DOWNLOAD OF THE FILMED CONCERT, END OF YEAR AWARD, PROPS & ACCESSORIES.

CONCERT COSTUMES & EXTRA ITEMS



Costumes bring a theme and character to life and help to tell a story or create a mood. Costumes are an important part of the final look of a routine. We love seeing our students transform as they step on the stage in costume. Please see our costume t's & c's for more details.

**STUDENTS KEEP THEIR
CONCERT COSTUMES.**

- ✓ A costume levy will be applied to your term 1, 2 & 3 invoices. Direct Debited Fortnightly
- ✓ The costume levy is \$33 per term x 3 terms. For each class with a concert routine. Jazz, Lyrical/Contemp, Tap, Hip Hop, Musical Theatre, RAD Ballet.
- ✓ Please see T's & C's for further details.

"CLOTHES MAKE A STATEMENT.

COSTUMES TELL A STORY"

CLASSES

1 RAD Ballet

Is the most important lesson for any aspiring dancer. RAD Ballet builds the correct foundation of technique that crosses over into every other style. It teaches children the correct muscle use, activation and control, how to correctly transfer weight and stabilise from movement to movement, how to build correct posture, carriage of the arms and legs and how to articulate through the feet.

2 Jazz & Lyrical / Contemp

Each class runs back to back, students must attend both lessons as we have created class plans to maximise the time in each lesson. Both classes compliment and assist each other from warm up to the technical exercises worked on in each lesson. Lyrical and contemp are styles that have evolved from ballet, these styles tell a story through expressive choreography and much use of technique. Jazz is a more dynamic style of dance with many sub styles from theatre jazz to commercial.

Each class is charged as a 45 minute lesson.

3 Tap

Is a wonderful cardiovascular workout, whilst helping students to learn and develop musicality, timing and rhythm. Students will work on control of the body, whilst isolating the foot and ankle to work independently. It is also a great class for developing concentration and focus. Any students passionate about Musical Theatre should be taking tap class.

Anyone new to tap should give it 1 term as it can feel very foreign to begin with. There are many styles of tap from Musical Theatre to street. At C5 we follow the Glenwood Tap syllabus.



4 Singing / Glee

Is making a return to C5 in 2023. Any students passionate about a career in the performing arts should also be working on their vocal ability. Students will work on breath control and development, pitch, timing, harmonising, diction and various styles from pop, rock, country and musical theatre. The concert routine will be influenced by the styles of glee and group singing.



5 Hip Hop & Musical Theatre

Each class runs for 30 / 45mins depending what grade you are in. And whilst both styles are very different both classes are designed to develop confidence and performance quality. In Hip Hop students will work on developing the many different styles within this genre, how to isolate the body, develop ooze and hit, style and strength. In Musical Theatre students will work on characterisation, technical jazz, acting and small amounts of group singing. Each class is charged individually.



6 Acro

After many successful years of acrobatics at C5 and a short break in 2023, acro will be returning as a trial in 2024. This class will be a skills training class only with no concert routine. Children who develop strong enough skills will be able to showcase these in their other class routines.

Students should not attend Acro if they are not willing to put the extra effort in at home and their other lessons to developing flexibility and strength.

7 Dance Step & KTL

This class is a student teacher learning program with the minimum age requirement of 10 years. This formalised student teacher program will work on online theory components and practical in studio lessons. Students will have the opportunity to assist in classes throughout the studio, learn how to create and manage events whilst having leadership opportunities throughout the school. KTL is a 45 min Kicks, turns, leaps lesson that is essential to all dance styles and aspiring teachers.

RAD BALLET

Is the largest classical ballet organisation in the world with over 13,000 members in over 85 countries. RAD is a classical Ballet education incorporating Character dances (as seen in all the major ballets- think Swan Lake and the Mazurka, Polonaise, Czardas, Tarantella etc.). At each level there are several Contemporary and Lyrical styled exercises and dances to learn as well.

Our RAD lessons offer a steady and safe progression of exercises and dances in a structured and age appropriate syllabi danced to a wonderful and broad selection of music. The levels of syllabi take students from 5 years right through to year 12. Dancing for the positive benefits of fun and happiness, physical health, mental well-being, the joy of learning the correct technique and to 'move beautifully to beautiful music' is at the heart of our RAD lessons. Students will develop an understanding of the connection and carriage of the body and how to channel this into all styles of dance.

Students who attend RAD as well as Jazz and Lyrical, who have a high attendance of 90% or more and who consistently apply themselves in class will be considered to sit a RAD exam or award. Exams or awards will not take place on a specific timeline, only when students can showcase the memory and execution required will an exam/award take place (aprox 12-18 months).

Students may attend RAD Ballet for the training but not sit an exam.

Students in their very first year of RAD Ballet will most likely not sit an exam or award in the first 12 months.

Children in Primary Ballet or doing their first exam will sit an AWARD on their first occasion.

Students who only attend RAD Ballet are no eligible for an Exam or Award.

Please see t's and c's regarding RAD class strict grooming and uniform requirements.



2024 SHOW GROUP



Show Group is a small select group of students who will perform in public and private events in 2024 as well as compete in competitions in term 2 & 3.

Show group students are required to take a minimum of 3 classes as well RAD Ballet, Jazz & Lyrical/Contemp in addition to Show Group Class. Show Group students are required to have strong attendance and apply themselves in all classes consistently in order to keep their place in the team.

Show Group is not a good fit for children that are committed to other teams or activities that could clash with show group performances or competitions. Children cannot let down their show group team for other activities, letting down your team could result in loss of placement.

Show Group will perform in

3-4 events in the final weeks of term 1.

2 competitions in term 2 between weeks 5 - 9.

2-3 competitions in term 3 between weeks 4 - 9

aprox 3 evnts in term 4

*no performances or competitons will take place during school holidays

First round selections have taken place, if spots open up further selections will take place with the first show group class starting in week 1. There may be room for more children to join show group in term 4.



TERM DATES

Term 1: Sat 3 February – Thursday 11 April
*no classes held on Easter Sat 30th March

Term 2: Tues 30 April – Thurs 4 July

Term 3: Tues 23 July – Thurs 26 September

Term 4: Tues 15 October – Thurs 19 December

Each term will consist of

9 Saturday Lessons

10 Tuesday, Wednesday, Thursday Lessons

TERM FEE PAYMENTS

WE OFFER A TWO WEEK OBLIGATION FREE TRIAL TO NEW STUDENTS. IF YOU DO NOT WISH TO CONTINUE THERE IS NO COST.

**FEES ARE PAID UP FRONT EACH TERM OR FORTNIGHTLY DIRECT DEBIT.
5 DEBITS PER TERM.**

EZIDEBIT TRANSACTION FEE: BANK ACCOUNT 1.20C

OR DEBIT/CREDIT CARD 2.5%

WEEKS 2, 4, 6, 8 & 10

PLEASE SEE T'S & C'S FOR FURTHER INFORMATION

**THE 2024 ENROLMENT & PRODUCTION FEES HAVE BEEN LOWERED BY \$25 TO
OFFSET THE EZIDEBIT TRANSACTION FEES.**

2024 FEES

Capped Total = \$980

Kindergarten & Year 1

Jazz & Lyrical = \$243

(\$121.50 per class/ 9 weeks)

Hip Hop & Musical Theatre = \$270

(\$135 per class/ 10 weeks)

Tap = \$120

RAD Ballet = \$175

Show Group = \$175

Year 2 & Year 3

Jazz & Lyrical = \$297

(\$148.50 per class/ 9 weeks)

Hip Hop & Musical Theatre = \$330

(\$165 per class/ 10 weeks)

Tap = \$150

Yr 2 RAD Ballet = \$175

Acro = \$150

Show Group = \$175

Year 4-5 & 6-7

Jazz & Contemporary = \$315

(\$157.50 per class/ 9 weeks)

Hip Hop & Musical Theatre = \$330

(\$165 per class/ 10 weeks)

Tap = \$150

RAD Ballet = \$250

Acro = \$150

Show Group = \$175

Year 8-7 & 9+

Jazz & Contemporary = \$315

(\$157.50 per class/ 9 weeks)

Hip Hop & Musical Theatre = \$330

(\$165 per class/ 10 weeks)

Tap = \$150

RAD Ballet = \$250

Dance Step = \$150

Show Group = \$175

MULTIPLE CLASS DISCOUNTS

5% OFF 3-4 classes

10% OFF 5-6 classes

* where two styles are listed together they are counted as two lessons which go towards multiple class discounts.

ADDITIONAL COSTS

Enrolment Fee: \$40 per child.

A one off fee per year to secure placement, cover insurance and music license fees and administration setup.

Costume levy: The following classes will have a \$33 per term costume levy applied to term invoices x 3 terms. Jazz, Ballet, Lyrical, Contemporary, Tap, Hip Hop, Musical Theatre, RAD Ballet. The costume levy works as a payment plan to break up the cost of costumes over the year and is automatic, giving parents one less detail to remember. Please see t's & c's for more details.

Term 1:

Show Group: Costume \$100

RAD Ballet: If your child is sitting an exam in May/June.

Price dependant on grade, prices can be found on the RAD website.

Term 2:

Show Group: Competition Entry Fee

*pending what competitions we are entered in.

RAD Ballet: If your child is sitting an exam in August/September/Nov/Dec. Price dependant on grade, prices can be found on the RAD website.

Term 4:

Concert Production Fee: \$80 per family applied to your term 3 invoice. Price includes digital download of the concert, music production license fees, stag/tech rehearsals, any additional rehearsals that may be required.

UNIFORM & GROOMING



Activewear

The C5 active ware range is our compulsory uniform for all classes with a mix and match option from our crop top, bike shorts, leotard and long leggings.

Purchased at C5

Hair

It is an essential and compulsory element that all students have their hair in a very neat, sleek off the face, ponytail, plait, braid or bun. Ballet students must have a sleek bun for all lessons.

Optional Extras

There are a variety of optional extras that can be worn to class during warm up and during class if the teacher allows it. The C5 jumper, singlet, track pants and shorts. Non C5 clothing is not permitted.

Purchased at C5

SHOE REQUIREMENTS



Jazz & Lyrical / Contemp

Jazz -Black Jazz Shoes
Lyrical/Contmep - Toe Thongs
K, Yr1 & 2 - will wear Ballet shoes in Lyrical

All shoes
required
for the
concert

Hip Hop & Musical Theatre

Hip Hop - White sole - Street style
sneakers or running shoes.
Musical Theatre - Black Jazz Shoes

All shoes
required
for the
concert

RAD Ballet

RAD - Theatrical Pink Leather Ballet Shoes
Black Character Shoes - upon request

RAD shoes
required
for the
concert

JAPAN 2025



***STAY TUNED FOR MORE DETAILS
IN EARLY 2024!***

***PERFORMANCES AT DISNEYLAND, UNIVERSAL
STUDIOS, WORKSHOPS, SHOWS
AND SO MUCH MORE.***

APRIL 2025

GRADES

KINDERGARTEN YEAR 4-5

YEAR 1 YEAR 6-7

YEAR 2 YEAR 8-9

YEAR 3 YEAR 10+

Tuesday

Studio 1 Darwin Ave	Studio 1 Darwin Ave	Studio 2 Curie Ave	Studio 2 Curie Ave	Cottage Corner of Pine & Ewing	Cottage Corner of Pine & Ewing
Kiss & Drop 3:50pm Pick up 5:35pm	4:00 - 5:30pm Yr 2 Hip Hop & Musical Theatre	Kiss & Drop 3:50pm Pick up 5:40pm	4:00 - 5:30pm Yr 3 Musical Theatre & Hip Hop	Drop off 3:50pm Pick up 5:00pm	4:00 - 5:00pm Kindergarten - Yr 1 RAD Ballet
Kiss & Drop 5:20pm Pick up 7:05pm	5:30 - 7:00pm Yr 6-7 Musical Theatre & Hip Hop	Kiss & Drop 5:20pm Pick up 7:10pm	5:30 - 7:00pm Yr 4-5 Hip Hop & Musical Theatre	Drop off 4:50pm Pick up 6:40pm	5:05 - 6:35pm Yr 8-9 RAD Ballet
Kiss & Drop 6:50pm Pick up 8:35pm	7:00 - 8:30pm Yr 10 - 12 Hip Hop & Musical Theatre	Kiss & Drop 6:50pm Pick up 8:35pm	7:00 - 8:30pm Yr 8-9 Musical Theatre & Hip Hop		

Wednesday

Studio 1 Darwin Ave	Studio 1 Darwin Ave	Studio 2 Curie Ave	Studio 2 Curie Ave	Studio 3 Curie Ave	Studio 3 Curie Ave
Kiss & Drop 3:50pm Pick up 5:05pm	4:00 - 5:00pm K - Yr 1 Hip Hop & Musical Theatre	Kiss & Drop 3:50pm Pick up 5:10pm	4:00 - 5:00pm Yr 2-3 RAD Ballet	Kiss & Drop 3:50pm	4:00 - 5:00pm Yr 6-7 Show Group By Invitation
Kiss & Drop 5:00pm	5:15 - 6:15pm Yr 10+ Show Group By Invitation	Kiss & Drop 4:50pm Pick up 6:40pm	5:00 - 6:30pm Yr 6-7 RAD Ballet	Pick up 6:25pm	5:15 - 6:15pm Yr 2-3 Show Group By Invitation
Kiss & Drop 6:20pm Pick up 7:35pm	6:30 - 7:30pm Yr 8-9 Show Group By Invitation	Drop off 6:20pm Pick up 8:10pm	6:30 - 8:00pm Yr 10+ RAD Ballet		

Thursday

Studio 1 Darwin Ave	Studio 1 Darwin Ave	Studio 2 Curie Ave	Studio 2 Curie Ave	Studio 3 Curie Ave	Studio 3 Curie Ave
		Drop off 3:50pm Pick up 5:10pm	4:00 - 5:00pm Yr 1 RAD Ballet	Kiss & Drop 3:50pm	4:00 - 5:00pm Yr 4-5 Show Group By Invitation
Drop off 4:55pm Pick up 6:40pm	5:00 - 6:30pm Yr 3 - 8 Acro	Drop off 4:50pm Pick up 6:40pm	5:00 - 6:30pm Yr 4-5 RAD Ballet	Drop off 4:50pm Pick up 5:50pm	5:00 - 5:45pm K - Yr 1 Show Group By Invitation
		Drop off 6:20pm	6:30 - 8:00pm Yr 12+ RAD Ballet		

Saturday

	Studio 1 Darwin Ave		Studio 2 Curie Ave		Studio 3 Curie Ave		Cottage Corner of Pine & Ewing
				Drop off 10:15pm	10:25 - 10:55 am K - Yr 1 Tap		
Kiss & drop 10:50am Pick up 12:10pm	11:00 - 12:00pm Yr 1 Jazz/Lyrical Combo	Drop off 10:50am Pick up 12:10pm	11:00 - 12:00pm Kindergarten Jazz/Lyrical Combo	Kiss & drop 10:55am	11:05 - 11:50pm Yr 2-5 Tap		
Kiss & drop 12:00pm Pick up 1:50pm	12:15 - 1:45pm Yr 3 Jazz & Lyrical	Kiss & drop 12:00pm Pick up 1:55pm	12:15 - 1:45pm Yr 2 Jazz & Lyrical	Kiss & drop 11:50am	12:00 - 1:00pm Yr 8+ Tap	Drop off 1:50pm Pick up 2:05pm	12:00 - 2:00pm Yr 4-5 Jazz & Lyrical/ Contemp
				Pick up 1:55pm	1:00 - 1:45pm Yr 6-7 Tap		
Kiss & drop 1:45- 1:55pm Pick up 4:05pm	2:00 - 4:00pm Yr 6-7 Jazz & Contemp	Kiss & drop 1:45pm Pick up 4:05pm	2:00 - 4:00pm Yr 8-9 Jazz & Contemp			Kiss & drop 1:50pm Pick up 4:05pm	2:00 - 4:00pm Yr 10 - 12 Jazz & Contemp

“

*She dances to the
songs in her head,
speaks with the
rhythm of her heart.
and loves from the
depths of her soul.*

-DEAN JACKSON



2024 TERMS & CONDITIONS

1. Enrolment:

- Enrolment at C5 Dance Studio is for a full calendar year that align with the New South Wales School Terms.
- By signing C5 Dance Studio's terms and conditions, you acknowledge that you are entering into a legally binding contract.

2. Enrolment Finalisation:

- To secure your child's place at C5 Dance Studio, you must complete the following:
 - a. Sign the terms and conditions.
 - b. Set up your Ezidebit account.
 - c. Pay the registration fee.

3. Codes of Behaviour:

- Instant enrolment termination: C5 Dance Studio does not tolerate any form of abuse, intimidation, threats, rudeness, passive aggression, coercion (both written or verbal).
- C5 Dance Studio reserves the right to cancel your account and your child's enrolment if you, as the parent/guardian or student, breach the codes of behaviour.

4. Parent/Guardian's Conduct:

- If one parent or guardian breaches the codes of behaviour, C5 Dance Studio has the right to cease contact with that person.
- The person in breach will not be allowed on C5 Dance Studio's premises and may not be welcome at shows or concerts.
- Another parent, guardian, or relative will be required as the point of communication.

5. Acceptance of Enrolment:

- C5 Dance Studio may decline your enrolment for the new year if you, as the parent/guardian or student, have behaved in a manner that does not align with C5 Dance Studio's code of behaviour and culture.

6. Child's Participation and Concert Participation:

- By signing up your child for dance classes, you confirm that your child wants to dance and be an active participant in class.
- C5 Dance Studio hold two identical end of year concerts. In order for students to take part in the end of year concert it is compulsory that they attend both shows. We cannot assist students who can only attend one show.
- In order for Yr K, 1 and 2 students to participate in our concerts, parents must provide 1 adult to dress their child on one of the two concert nights. For example A parent will attend the concert in the audience on one night to watch the show and dress their child on the second night. Parents will be teamed up with another family to assist in sharing this process with another family, therefore one parent will be with two children. Parents are not paid or given ticket to dress their child this is required in order for your child to participate and make it on stage. You do not require a ticket to be back stage.

7. Assumption of Risk:

- Dance is a physical activity with inherent risks.
- C5 Dance Studio and its faculty are not responsible for any injury that may occur during a lesson.

8. Traffic and Road Rules:

- C5 Dance Studio operates in a residential area, failure to follow our road and parking policy will lead to instant enrolment termination. It is the enrolling persons responsibility to inform all persons doing drop off or pick up.
- You agree to abide by traffic and road rules, including following the C5 Dance Studio drop off/pick up procedures as outlined in the C5 Dance Studio information booklet. Not limited to; no parking on grass, no parking in residential private spots, no speeding, no doubling parking, no stopping the flow of traffic, no headlights into neighbours properties.

- You will also be respectful to The Coast Centre Building and residential buildings, cars, belongings, and the people that occupy them.

9. Timeliness and Pick-up:

- For the safety of your child, you must be on time for pick-up.
- If you have not arrived within 5 minutes of the end of class, your child will be instructed to go to reception.

10. Communication and Instructions:

- It is your responsibility to inform all individuals who may drop off or pick up your child about the specific street and studio your child will be using, as well as the time.
- You must also inform them that they cannot be rude to any C5 staff if they require assistance or are misinformed.

11. Drop off/Pick up Procedures:

- C5's drop off/pick up procedures are designed to alleviate congestion, accommodate narrow streets, and respect neighbours.
- Your cooperation in this process is appreciated if you wish for your child to attend class.

12. Communication and Patience:

- C5 Dance Studio is a small business and does not operate like a large corporation.
- As a parent or guardian, it is your responsibility to stay updated with information, drop off/pick up procedures, and contribute positively to the school's culture.
- Please be patient when contacting administration or accounts, as they work part-time hours, and when waiting to speak with reception.

13. Fee Payment:

- Fees are to be paid fortnightly via direct debit over the ten weeks that align with the four school terms. 5 payments per term.
- Regardless of your child's attendance, fees are to be paid each fortnight to continue your placement.

14. Account Responsibility:

- The registered parent or guardian is responsible for the account.
- C5 Dance Studio will not assist split families with fees, and it is the responsibility of the parents/guardians to make their own arrangements personally.

15. Fee Payment and Attendance:

- If you fall 4 weeks behind in your fees, your child will be unable to attend class until fees are up to date. Fees must be up to date in order to participate in shows, exams and concerts.
- There is no refund, credit, or transfer for classes that you do not attend.
- Your account will not be paused or credited if you choose to take holidays or time off during the dancing term.

16. Fee Debit and Details:

- Fees will be debited on a Thursday, and it is your responsibility to have the correct funds available.
- It is your responsibility to keep your bank account or card details up to date.
- Ezidebit charges a service fee per transaction: 1.20c for a bank account debit and 2.5% + 30c for Amex, Visa, or Mastercard debit.
- Ezidebit also charges a dishonour fee if funds are unavailable or if your details have changed and you have not updated them.

17. New Parent Ezidebit Account Commencement:

- If you are a new parent to C5 Dance Studio, your Ezidebit account will not commence until after your second week.
- During this time, you must confirm your classes in writing to admin@c5dancestudio.com.au.
- Your Ezidebit will commence on the next payment cycle, and your remaining fees will be divided by the remaining weeks left of the term.

18. Withdrawal Notice:

- If you wish to withdraw your child from a class or from C5 Dance Studio, you must provide four weeks' written notice to admin@c5dancestudio.com.au.
- Fortnightly debits will continue over this four-week period, and your child can still attend class during this time.

19. Withdrawal for the Next Term:

- If you do not wish for your child to continue in the following term, you must contact admin@c5dancestudio.com.au by the end of week 8 of that term.
- If you withdraw at a later time, weekly debits will continue in the next term and cease at the end of the four weeks' notice.

20. Active or Creative Vouchers:

- C5 Dance Studio no longer participates in this program.

21. Email/Account Details:

- It is the parent/guardians responsibility to check their junk folder for invoices and emails and to keep their account details up to date via the parent portal or contacting admin@c5dancestudio.com.au

22. Class Cancellation and Credit:

- In the rare event that C5 Dance Studio cancels a class, your account will be credited in the following term.
- If you withdraw before this time, you forfeit the credit.

23. Replacement Class or Forfeiture:

- In the rare event that C5 Dance Studio cancels a class in term 4, a replacement class will be offered on a Friday or Sunday afternoon/evening, or possibly an extended class time.
- If you cannot attend the replacement class, you will forfeit this lesson.

24. Lockdown or Pandemic:

- In the rare event of a lockdown or pandemic, classes will move online and follow the same timetable.
- Fees will remain the same if this takes place during the term, but if it continues into a new term, fees will be reduced by 25%.

25. Changes in Timetables, Procedures, and Fees:

- C5 Dance Studio has the discretion to make any changes necessary to timetables, procedures, or fees in the event of a lockdown/pandemic.

26. Non-Attendance and Account Cessation:

- No refunds, credits, or fee transfers are issued if your child does not attend class.
- Your account will cease once four weeks' notice has been issued in writing to admin@c5dancestudio.com.au.

27. Account Pause or Credit for Major Illness or Injury:

- Only in the event of major illness requiring hospitalisation or major injury requiring surgery requiring four or more weeks of recovery, your account will be paused or credited in the following term for the time they have off.

28. Attendance with Broken Bones or Similar Injuries:

- If your child has broken bones or injuries of a similar nature, they should still attend class to watch and take notes, as they will still be able to learn with their eyes and understand the theory, choreography, and positions taking place in their lessons (if safe to do so).

29. Understanding the Workload and Impact of Time Off:

- When your child has time off from class, it creates more work for the teacher.
- You should be patient with this process and understand that your weekly fees are not just for weekly classes but for your child's ongoing placement in the lesson and the planning and teaching that comes with it.

- Taking time off during a term could impact your child's confidence, memory, level of ability, and growth, and this is not the fault of C5 Dance Studio or its teachers.
- C5 Dance Studio and its team will do what they can to help all children be their best, but given the time frame left to work with students, it may be necessary for them to miss out on part of a routine or be put in positions that allow them to follow others.

30. Costume Levy:

- A \$3.30 per week (10 weeks x 3 terms) per class costume levy will be applied to your weekly fees.
- If you withdraw from C5 Dance Studio during the year, you forfeit this money and the costume.
- If you wish to continue paying the costume levy in full for the remainder of the year and receive the costume, you must notify C5 Dance Studio in writing upon withdrawing.
- Costume fees are non-transferable and non-refundable, and no credit can be issued if you do not wish to continue.

31. Catching Up on Costume Levy:

- If you start C5 Dance Studio at a later time in the year, you will be required to catch up on the costume levy once you confirm your enrolment.
- For example, if a child starts at the beginning of term 2, they will need to catch up on \$33 per class to bring their costume levy up to date.

32. Concert Production Fee:

- In term 4, a Concert Production fee of \$80 per family will be added to your invoice.
- This fee will cover a copy of the filming of the end-of-year concert, concert music license, stage rehearsals (including sound and lighting crew and C5 staff), any props or accessories required, and any additional rehearsals required.
- If you withdraw during term 4, the production fee is non-refundable, non-transferable, and no credit can be issued.

33. Uniform and Grooming Requirements:

- C5 Dance Studio is a uniformed dance studio, and your child must wear the correct uniform and shoes in each class in order to attend.
- Required uniform and grooming can be found in the C5 Dance Studio information booklet.

34. Food and Water:

- Your child must bring water to all classes, but no food is to be brought to the school unless they attend 3 or more hours of dancing on one day.

35. No Nuts or Chewing Gum Policy:

- C5 Dance Studio has a strict no nuts or chewing gum policy.

36. Behaviour and Safety:

- Your child and any family or friends that enter C5 Dance Studio cannot cause physical, emotional, or mental harm to any other student or their family members or cause damage to anyone's personal property or damage to C5 Dance Studio property or The Coast Centre.
- Adults cannot approach any students of C5 Dance Studio, and if you are concerned for another child's well-being, you will immediately seek out a staff member. Only in the event that you have a relationship with the child and their family, can you assist them if it is safe to do so.

37. Restricted Areas and Parent/Guardian Access:

- Parents, guardians, additional friends, or family cannot enter the classroom or building unless it's an emergency. Parents and guardians are welcome in our reception area on Curie Avenue.
- These rules are in place to enhance class productivity and student safety.

38. Selective Performance Groups and Special Routines:

- The C5 Dance Studio selective performance groups, special routines, or events are by selection only and are a privilege, not a right.
- You cannot harass or abuse teachers or staff if your child is not selected, this will lead to termination of your enrolment.

39. Promotion of a Supportive Environment:

- C5 Dance Studio does not wish to indulge in gossip, bringing down others, or have members who are not supportive of the culture we are trying to create or be happy for fellow students and the school. If you are unhappy with our service you have the right to leave.
- You are expected to do your part in not taking part in this behaviour.

40. Zero Tolerance for Bullying:

- C5 Dance Studio has a strict zero tolerance policy towards bullying of students or staff.
- You must inform your child/children about this policy. Bullying is an ongoing form of mental health harm and will not be tolerated.

41. Behaviour and Disruptive Behaviour:

- C5 Dance Studio is a dedicated dance school and not an after-school minding service or activity.
- While the C5 staff do not expect children to be of an elite level, ongoing talking or disruptive behaviour that takes up spots and class time is not allowed.
- Teachers will try to address this in class, and if there is no improvement, parents will be contacted.
- If the behaviour continues to disrupt others, the student may be asked to change classes, decrease the amount of classes, or be asked to cease attending.

42. Reporting and Concerning Behavior:

- It is important that your child reports any concerning behaviour from a teacher/staff member, student teacher, or fellow student to you as the parent or a safe teacher.
- This includes but is not limited to poor language, threats, intimidation, or uncomfortable or unwelcome touch.
- Once a parent is aware of this behaviour, it is important to report it immediately.

43. Physical Touch and Consent:

- Dance, especially acrobatics and ballet, may require the physical touch of a teacher to assist students with holding a position, activating the correct muscles, and finding correct alignment.
- In most scenarios, a teacher will ask first or indicate what they are doing to help the child feel comfortable or safe.
- For safety reasons, a teacher may need to jump in to catch a child before falling or to assist in moving through a movement like a walkover.
- Parents are requested to assist in educating their child on what is safe touch and what is inappropriate.
- C5 Dance Studio takes this very seriously and will educate students throughout the year.
- If you do not wish for your child to be assisted with touch, they cannot attend acrobatics, and you must notify admin@c5dancestudio.com.au so that all teachers can be informed.

44. Social Media Opt-Out:

- You must notify admin@c5dancestudio.com.au in writing if you do not wish for your child to appear in social media photos or videos.

45. Filming and Photography on Viewing Days:

- On viewing days, you must try to limit any filming or photography to your child where possible.
- If you do not want your child in anyone's videos or photos, you will alert the teachers at the start of the class.

46. Photography and Filming for Special Events or Performances:

- If your child is selected for show group or a special event or performance, there will be public photography and filming from events and for C5 Dance Studio use.

47. Acceptance of Positions in Show Group or Special Events:

- If your child is selected for show group or a special event or performance, you cannot question positions.
- You understand that it is a privilege, not a right, to be a part of the extras C5 Dance Studio has to offer.

- Teachers have full creative license to create the routines necessary for public performances that represent C5 Dance Studio.

48. Lost Property:

- C5 Dance Studio is not responsible for the loss of any personal belongings. Our team will place any lost items found in the box located under the t.v at reception on Curie Avenue. Please do not contact our team to help you with lost property. You can visit The Coast Centre Monday - Friday 9:00 - 4:00pm

49. Personal Contact With Staff:

- Please do not contact C5 staff on any social media platforms, we have a dedicated team who work on administration and they can assist you better when all communication is the one place when they are clocked on to work.

General or New enquiries: admin@c5dancestudio.com.au

Studio Manager (Personal/Private assistance): rachael@c5dancestudio.com.au

Accounts: accounts@c5dancestudio.com.au

Preschoolers: littlelies@c5dancestudio.com.au

50. The Future of C5 Dance Studio:

- I understand that C5 Management reserve the right to alter procedures if necessary for the betterment of it students, staff and the survival of the business. This can include but not limited to timetable changes, teacher changes, classes merged or canceled if class numbers are not feasible.

By signing below, you acknowledge that you have read, understood, and agree to abide by the above terms and conditions.

[Parent/Guardian's Signature]: _____

[Date]: _____

Please note that this is a sample draft, and it is advisable to review and modify it to fit your specific needs and requirements.